**Template - Briefing note to leadership stakeholders after the Start-up Workshop.**

To: Leadership Stakeholders

Cc: Team Coach and Team Leader.

From: Challenge Strategist

**Update on the End GBVF 100-Day Challenge - We are up and running.**

Dear Leaders

The 100-Day Challenge team we selected had their Start-up workshop on \_\_\_\_\_. This note is an update on what happened and what is coming next.

**What happened at the workshop:**

The teams set an ambitious 100-day goal: \_\_\_\_\_\_\_\_\_\_\_\_\_

Here are a few highlights of the 100-Day Plan they developed:

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The Team also elected a Team Leader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The team started implementing their plan the day after the workshop!! We as leaders need to step up and give our full support to them. Here are things we can do:

**The support we can give the team**

* Cross-functional and departmental actions are necessary to deliver impact in a local area since, by design, a 100-Day Challenge stretches across typical silos and NSP pillars. Therefore, we call on all leaders from local, district, and provincial levels to be there for the teams!
* Respond quickly to requests from the team. They only have 100 days
* Give the team members in your department/organisation time and space to work on their responsibilities.

I will meet again with the Team at the 50-day mark to review progress and make adjustments as needed. At the 100-day mark, we will all meet again at the Scale-up Workshop to celebrate the achievements, reflect on the insights gained, and decide on how to scale up the collective action.

We have picked the right team to make it happen for our community. Let us assure the team and prove with our actions that they have our full support so that together, we move the needle towards ending GBVF in our community.